

March 2010

Dear Parent/Guardian:

Advanced Placement (AP) examinations will be administered by West Morris Mendham High School during the month of May. This year registration will take place online. Visit our school's website or see the attached sheet for details on how to register and pay for the testing. A testing schedule is printed on the back of this letter. Due to our overcrowded school environment, all exams will be administered at an off-campus site, the Sisters of Christian Charity. In order to provide a more conducive and supportive testing they have graciously offered their facility for these tests. To accommodate this adjustment in testing locations:

- Students must have the printed confirmation email & permission slip returned to the Guidance Office by Monday, March 22nd, along with payment.
- Parents may drop-off their students at the posted AP Testing Entrance 20 minutes before the assigned testing time(s).
- Students are permitted to drive to and from the Sisters of Christian Charity facility located on Mendham Rd on their assigned testing date(s) and time(s) as indicated on their permission forms.
- Students may park in the visitor parking lot at the Sisters of Christian Charity facility, to the right across from the main convent building.
- For attendance purposes, students must sign-in when they enter their testing room.
- Please note that students are excused from regular classes on their testing day(s). Please verify testing dates and times with your son/daughter so that proper responsibilities for school attendance are clear.

The cost of each AP exam is \$86.00, which is **non-refundable**, for each test to be taken. Checks are to be made out to **Mendham H.S./AP**. *Cash will only be accepted in the exact amount due.* Once the online registration is completed submit the printed confirmation email, permission slip and payment to the Guidance Office by **Monday, March 22, 2010**. After this date, **there will be a \$50 late fee assessed, for a total of \$136**, for each test to be taken. The **final cutoff** for turning in checks **with late fees** and forms is Thursday, March 25th. **NO TESTS CAN BE ORDERED AFTER THIS DATE.**

If there is a conflict between an IB exam and an AP exam that a student is planning to take, the student will be assessed an additional \$50 to take the AP exam on the AP Alternate Date for a total of \$136 for each test to be taken. **Students must identify any conflicts when they register for an AP exam so that the correct test is ordered.**

**Please note that students may not leave an AP test early for any reason, including athletic practices and events. Failure to adhere to this policy will invalidate the test.**

Any transportation concerns and/or questions/comments, please contact me at the Guidance Office.

Sincerely,

Marianna P. Marchese, Ed.D.  
Director of Guidance

## AP Testing Dates

TEST	DAY	DATE
Biology	Mon	May 10, 2010 a.m.
Calculus AB	Wed	May 5, 2010 a.m.
Calculus BC	Wed	May 5, 2010 a.m.
Chemistry	Tue	May 11, 2010 a.m.
English Language	Wed	May 12, 2010 a.m.
English Literature	Thu	May 6, 2010 a.m.
Environmental Science	Tue	May 11, 2010 a.m.
European History	Fri	May 7, 2010 p.m.
French Language	Mon	May 3, 2010 p.m.
Music Theory	Mon	May 10, 2010 a.m.
Physics B	Mon	May 10, 2010 p.m.
Physics C E&M*	Mon	May 10, 2010 p.m.
Physics C Mech.	Mon	May 10, 2010 p.m.
Spanish Language	Tue	May 4, 2010 a.m.
Statistics	Tue	May 4, 2010 p.m.
Studio Art (portfolios due)	Fri	May 7, 2010 p.m.
United States History	Fri	May 7, 2010 a.m.

*Please note that “AM” exams will begin at 8:00 am and “PM” exams will begin at 12:00 noon, except Physics C E&M which will begin at 2:00 pm. It is recommended that the students arrive 15-20 minutes before the exam starting time.*